

**Topic:** Business Continuity Plan for Disasters

**Speaker:** Jitu Balar

Questions on Meeting	1 (strongly disagree)	2	<u>RATING</u> 3	4	5 (strongly agree)	Total individual response	Average	%of respondents rating >=3
1. The topic is relevant to my job responsibilities.		1	4	4	3	12	3.75	91.67%
2. The topic is relevant to my professional development.		1	3	4	5	13	4.00	92.31%
3. The presenter demonstrated thorough knowledge of the subject.			1	5	7	13	4.46	100.00%
4. The presentation was clear, interesting and informative.			1	5	7	13	4.46	100.00%
5. The handout was beneficial.			2	5	6	13	4.31	100.00%
6. I expect to use the information in the future.		2	2	5	4	13	3.85	84.62%
7. Overall, the presentation met my expectations.			1	6	6	13	4.38	100.00%
8. The meeting provided good opportunities for networking.			3	4	6	13	4.23	100.00%
My main reason for attending the meeting was:	Presentation	Networking	Other					
	7	3	3					
Questions on Meeting Logistics	1 (strongly disagree)	2	<u>RATING</u> 3	4	5 (strongly agree)	Total individual response	Average	%of respondents rating >=3
1. Adequate advance notice was provided for this meeting.				2	11	13	4.85	100.00%
2. I felt welcome.				2	11	13	4.85	100.00%
3. The atmosphere was appropriate (e.g. temperature, lighting, ability to hear speaker, noise level).				3	10	13	4.77	100.00%
4. The food was satisfactory.				3	10	13	4.77	100.00%
Overall Question	1 (strongly disagree)	2	<u>RATING</u> 3	4	5 (strongly agree)	Total individual responses	Average	%of respondents rating >=3
1. All things considered (including networking opportunities), my time tonight was well spent.			1	5	7	13	4.46	100.00%
2. The cost of this meeting was appropriate for the value received.			1	6	6	13	4.38	100.00%
	Yes	No						

1. Do you plan to attend another meeting?

2. Would you recommend our meetings to a colleague?

3. How did you learn about the meeting (Please circle all that apply)?

12				
12				
<u>Mail</u>	<u>Email</u>	<u>Newspaper</u>	<u>Manager/ Co-Worker</u>	<u>Princeton ASQ Website</u>
1	8	0	0	3

**Comments**

*Topics on food/drugs/cosmetics/medical devices*

**Suggested Future Topics**