

2/13/2008

Topic: Structuring Validation Master Plans for the Most Return

Speaker: Mr. Lee Menszak, Independent consultant

Questions on Meeting	1	2	<u>RATING</u>	4	5	Total individual response	Average	%of respondents rating >=3
	(strongly disagree)		3		(strongly agree)			
1. The topic is relevant to my job responsibilities.	1	2	6	14	8	31	3.84	90.32%
2. The topic is relevant to my professional development.		2	6	13	10	31	4.00	93.55%
3. The presenter demonstrated thorough knowledge of the subject.			1	15	14	30	4.43	100.00%
4. The presentation was clear, interesting and informative.		1	10	13	6	30	3.80	96.67%
5. The handout was beneficial.		2	7	16	6	31	3.84	93.55%
6. I expect to use the information in the future.	2	1	10	12	6	31	3.61	90.32%
7. Overall, the presentation met my expectations.		1	6	17	4	28	3.86	96.43%
8. The meeting provided good opportunities for networking.		1	6	11	8	26	4.00	96.15%
My main reason for attending the meeting was:	Presentation	Networking	Other					
	21	8	7 - 4 recertification units; 1 administrative; 1 - currently responsible for all validation activities; 1 - unspecified					
Questions on Meeting Logistics	1	2	<u>RATING</u>	4	5	Total individual response	Average	%of respondents rating >=3
(strongly disagree)			3		(strongly agree)			
1. Adequate advance notice was provided for this meeting.		1		4	25	30	4.77	96.67%
2. I felt welcome.			1	10	20	31	4.61	100.00%
3. The atmosphere was appropriate (e.g. temperature, lighting, ability to hear speaker, noise level).		1		14	16	31	4.45	96.77%
4. The food was satisfactory.			3	10	18	31	4.48	100.00%
Overall Question	1	2	<u>RATING</u>	4	5	Total individual responses	Average	%of respondents rating >=3
(strongly disagree)			3		(strongly agree)			
1. All things considered (including networking opportunities), my time tonight was well spent.			5	16	9	30	4.13	100.00%
2. The cost of this meeting was appropriate for the value received.			7	17	7	31	4.00	100.00%

1. Do you plan to attend another meeting?

Yes	No
30	

2. Would you recommend our meetings to a colleague?

30	
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3. How did you learn about the meeting (Please circle all that apply)?

Mail	Email	Newspaper	Manager/ Co-Worker	Princeton ASQ Website
18	19		2	4

4. Would you prefer to have the meetings closer to (circle one):

Morristown	New Brunswick	Princeton	Somerset	No Difference
	8	15	3	5

but we are the Princeton Section!

5. If the cost of admission to a meeting were less expensive, would you be (circle one):

More likely to attend future mtg	no difference
4	26

6. Is this location better overall (e.g., location, food service, appearance) or the Ramada Inn in New Brunswick?

this location	Ramada Inn, New Brunswick	Other
5	20	2 - no different; 1 - no opinion. First meeting; 1 - this location has better food and atmosphere, but prefer Ramada Inn location since it is easier to get to and closer to home.

### Comments

1. Problem with projector being late and some difficulty getting focused/centered.
2. Better time management.
3. Loved the parcticality of the presenter! Love the new location/environment!
4. Planning needs improvement. Overhead projector cuts off part of the presentation. Need to improve.
5. Should have started the presentation without the projector. We had the hand-out available.
6. Meeting presentation started late. Projector arrived late. Have a backup.
7. Useful sharing of vast experience!
8. Service was poor - dirty dishes left at table - no receptacles for coffee, sugar, stirrers, etc. Room cold. Room cramped.. Hard to hear speaker. Fan was loud. (ceiling fan).
9. Be better prepared for meetings. Punctuality.
10. Meeting starter later than expected. Handout didn't reflect slides shown. Information and knowledge shared was helpful (first portion), but latter half of presentation was a bit too general for me. Part that was helpful was planning for VMP.
11. Would prefer the lecture first and food after as before - makes for a shorter evening.

### Suggested Future Topics

1. C&S Validation

2. *IT system auditing, ISO 9000 update.*
3. *Something concerning industries other than FDA - regulated.*
4. *Pharmaceutical industry related topics, risk assessment, design control, PAT, validation.*